



JASON MANN PHOTOGRAPHY

Kelburn Normal School



Welcome to Kelburn School

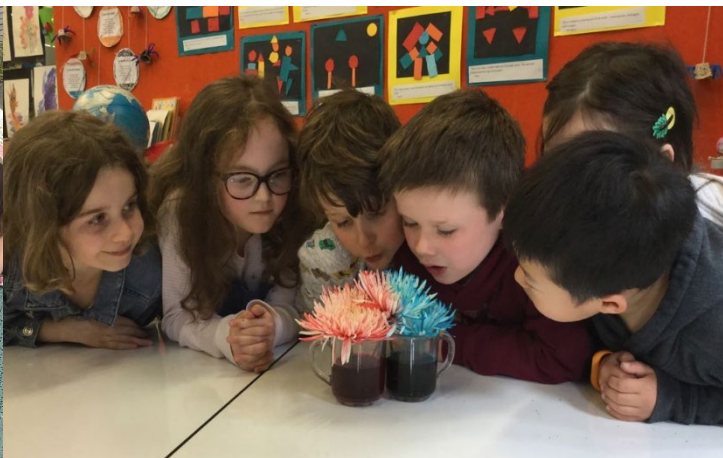
Haere mai and welcome to Kelburn Normal School. We are delighted that you and your child have joined our community.

When your child starts school, or starts at a new school, it can seem like there's a lot of new information to get your head around. That's why we've put together this "how to" booklet. It's intended to give you basic information about the school, to answer some common questions, and to let you know where you can find out more.

Please feel free to contact me or your child's teacher if you would like to talk about any of the information in this booklet, or if you have any questions that we haven't covered here.

Ngā mihi nui,
Andrew Bird
Principal | Tumuaki
Kelburn Normal School | Ngā Tātarakihi o Ahumairangi

"KNS has a great family atmosphere. Children are adventurous and care deeply for each other."
Year 8 Parent



Welcome from the Board of Trustees

Tēnā koutou! How wonderful to have you become part of our Kelburn School community.

As a community, we all work together to support and strengthen our school. Parents and caregivers are encouraged to get involved with the school to help support your child's education. There are lots of different ways to get involved, and you'll no doubt find which ways work better for you and your whānau.

Some of the ways you can get involved are:

- attending school assemblies
- helping in the classroom—for example, at discovery time on Fridays in Te Ara Tupu
- accompanying groups of tamariki on trips and activities outside the school
- responding to invitations to share your knowledge with the tamariki—for example, talking to our oldest children about your career path or sharing your culture with our younger children
- joining the PTA or pitching in to help with PTA fundraising activities—for example, the annual school picnic and school galas and events.

You might even like to consider standing as a parent representative on the Board of Trustees at the next 3-yearly election. It is something that the current parent trustees all find very rewarding.

When you get involved with the school, you are helping to support all our tamariki. You are also helping to support our team of dedicated and caring kaiako (teachers).

We look forward to meeting you in person.

Mā te wā,

Nickie van der Beek

Chairperson, KNS Board of Trustees

How to keep in touch with the school

Principal's newsletter

The school principal writes a weekly newsletter, keeping whānau up-to-date with the latest happenings at the school and highlighting upcoming events. We strongly encourage you to read this every week, as it is the main source of current information about what's happening at school.

The newsletter is circulated via email. You can also find it [here](#), on the school website, and on the school's Facebook page.

Facebook

The school maintains a Facebook page. This is a great way to keep up with events and activities taking place at the school, including the principal's awesome photos! It's also a useful way to be reminded of upcoming events.

School app

We encourage you to download our free school app, [SchoolAppsNZ](#). The app enables instant communications for parents and caregivers by providing alerts and messages regarding events and linking directly to our Google calendar.

You can find the app on the iTunes store or on Google Play—select Kelburn Normal School.

How to find useful information on our website

Our website, www.kelburnnormal.school.nz, is a trove of useful information.

When your child first joins Kelburn School, you might find the following information particularly useful:

[School information](#)

[Teams](#) (Select Our School Team from the menu)

[Lunch options](#)

[After-school care and holiday programme](#)

The following links provide information about our school's approach to teaching and learning:

[Our Kaupapa](#)

[E-Competencies](#)

Our school offers lots of great clubs, sports, and other opportunities for student participation:

[Sports at Kelburn](#)

[School library](#)

[Student Opportunities](#)

Follow the link below to read about our performing arts groups and music lessons:

[Performing Arts](#)

Finally, the following links tell you more about our Board of Trustees (which includes 6 elected parent representatives) and our Parent-Teacher Association:

[Board of Trustees](#)

[Parent Teacher Association \(PTA\)](#)

[Annual School Donation](#) (under BOT)

How to find out about our school policies

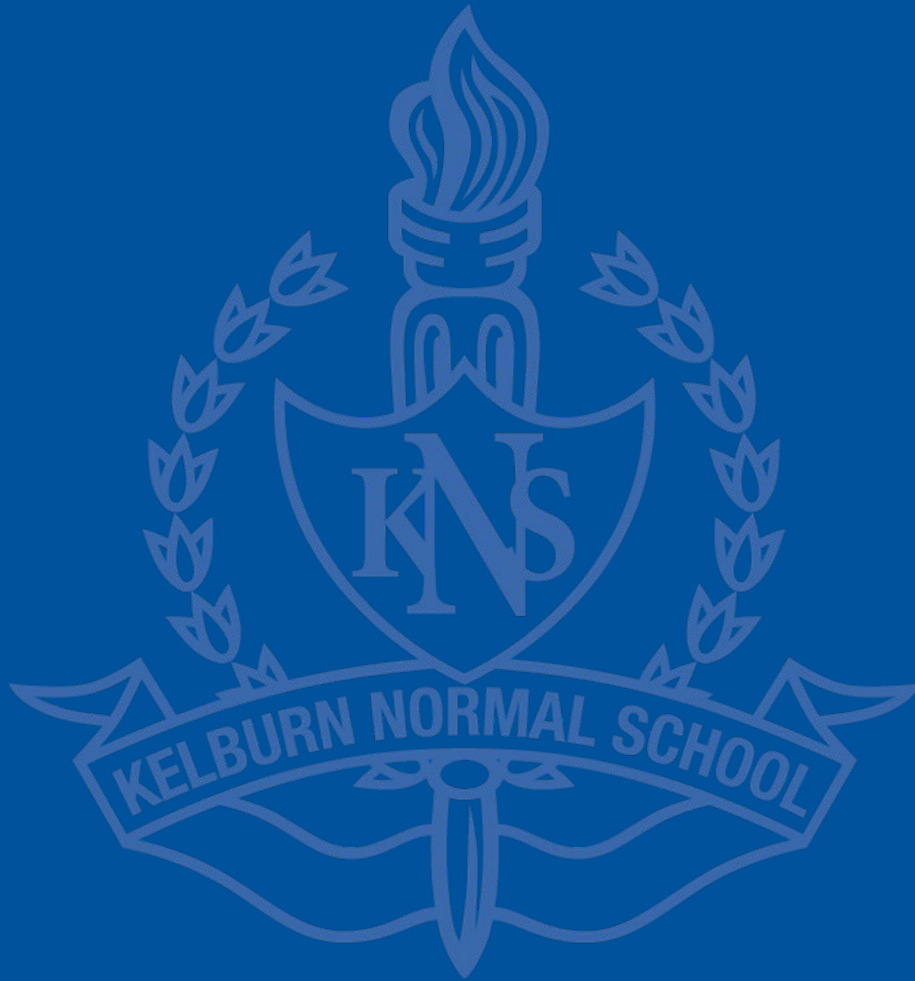
All state schools are required to maintain policies and procedures about a wide range of matters. At Kelburn Normal School, these policies and procedures are maintained via [SchoolDocs](#).

You can access Kelburn's policies and procedures using the credentials below:

Username: kelburn

Password: normal

We understand that the number of policies and procedures can seem overwhelming. Often the best place to start if you are interested or have a question is the 'Quick links for parents' page which you will find under the 'Parents and Whānau' tab on the left.



WANT TO KNOW MORE? – Visit our Website : www.kelburnnormal.school.nz

Telephone: +64 4 475 9351

Email: admin@kelburnnormal.school.nz



Download our mobile app:
Search [SchoolAppsNZ](#) in the App Store or Google Play or
scan the QR code and search for Kelburn Normal School within the App.