



KELBURN COMMS – WEEKLY UPDATE

TERM 1 – WEEK 3

RĀAPA 18 HUITANGURU

WEDNESDAY 18 FEBRUARY 2026

This week...

Wednesday 18 February
Thursday 19 February

Wednesday 25 to
Friday 27 February

Whanake Swimming 12 pm - 2.30 pm
Māia Tech 9am - 12.30pm KWNS
ELL Afternoon Tea at 2.30 pm
Whānui Camp Wednesday 25 - Friday 27 February
School hui hosted by Whanake at 1.50 pm

Schoolwide Updates

KNS Communications

We send out a KNS Comms every Wednesday. The "Kelburn Comms" will contain information of key term dates, information about visitors to school and information about registering or attending events, for whanau and tamariki, for our teams, the PTA and our new Whānau Group. This newsletter is an important communication link between school and home and is sent email and through the school app. We also send out a monthly newsletter which has updates from each team. Below are instructions for downloading the app.

Netball Club

Netball Club - Kelburn has its own netball club which enables our tamariki to play netball on a Saturday. If your child (or children) are keen to play netball for Kelburn Normal School this season, please email netball@kelburnnormal.school.nz with their names and the year they're in so we can gauge interest.

Volunteers run our netball club, and we appreciate your support. We'll also be looking for keen parents to coach teams (and keen older siblings to referee) - if that's you, please get in touch. More information about the club can be found at <https://www.sporty.co.nz/kelburn>

The Glen Path

Please be advised that The Glen Path has a tree down following the recent storm. There are also several hanging branches in the area. While this is being addressed, please remind your child to take extra care if using this path. We have reported the issue to the council; we are unsure if they will take responsibility for clearing this and it may require a community working bee.

Thank you for your cooperation and support in keeping our children safe.

International & Bilingual Whānau Afternoon Tea – 19 February 2:30 pm

We will be hosting an afternoon tea on **Thursday 19 February** for the whānau of our international students, bilingual families, and English Language Learners (ELLs).

This will be a relaxed opportunity to connect, meet other families, and spend some time together at school. We will use this occasion to share information with you about the support we offer our English Language Learners and answer any questions you may have. More information will be sent shortly.

Orchestra and Xylobeats ensembles swap days

Our performing ensembles have made a strong start with many tamariki keen to get involved! We have to make one small change to our timetable due to Māia's technology schedule. Orchestra will now be on Tuesday morning at 8:20am and Xylobeats will on Wednesday morning at 8:30am.

Songwriting classes at Kelburn Normal School

We are excited to welcome Shan to our music teacher team. She will be offering song writing lessons. Have you a notebook full of lyrics? A great melody but can't get it onto paper? Hear a song you love on the radio and wondered if you could do the same?

Hi! I'm Shan and I think there is nothing more satisfying than playing a song you created yourself.

I've been writing songs for a lot of my life and it is a passion of mine that I would love to share with you.

I teach fun, friendly songwriting classes where you can bring already formed songs, ideas or just start from a blank piece of paper to create something amazing! You will gain confidence and personalised songwriting sessions where we work to have songs ready for a performance and a chance to record your own demo.

Please contact Shan on 0276332807 or email at shanjmusic@gmail.com to book or talk about songwriting! 🎵

Unsupervised Students in the Playground before 8.30 am and after 3 pm

As it is the beginning of the new school year and we have many new whānau who have begun at Kelburn, we would like to remind the Kelburn community of the school's expectations around drop off and pick up supervision of our tamariki each day. We have observed that some of our tamariki are not being picked up at 3 pm and left unsupervised in the playground. Our tamariki safety is important to us, and all students on school grounds before 8.30 am and after 3 pm must be supervised by an adult. There is the option of enrolling your child in the after-school care programme run by [Kelly Club](#) from 3.00pm to 6.00pm daily. If you are running late due to unforeseen circumstances please let the office know, and if you are regularly running late please make alternative arrangements to ensure your child is supervised and safe. In New Zealand, it's against the law to leave tamariki under 14 without making reasonable provision for their care and supervision.

Movin' March

Let's Get Movin' in March! - We always engage in Movin' March. While the weather is good, we emphasise walking or wheeling to school. It certainly helps our congested parking around the school when tamariki walk and wheel to school, and get some exercise as well. If you travel from outside Kelburn, then don't forget the Park and Stride concept, which is parking away from school and enabling tamariki to walk or wheel from there. For classes in Y1-6, we will have the Walk or Wheel Passport Challenge program to celebrate walking or wheeling to school; once they have filled these, they can return them to school to enter the prize draw.

Whānui Updates

Whānui Camp – Important Permissions

If you haven't already, please complete the online [El Rancho Camp 2026 - Whānui EOTC](#) permission form and submit it. This form by Thursday, the 5th of February.

Also, please come to the Whānau Information evening held at 5.30 pm on Wednesday, the 11th of February, in the Whānui space, if you would like to know more about the camp.

A camp packing list is also available. [El Rancho Camp Packing List](#)

Māia Updates

Māia EOTC trip 17th March– Parent volunteers needed



We are going on a trip to the Portrait Gallery and Te Papa! This trip is related to our Multiliteracies focus on Portraiture this term. Students will visit exhibits and take part in an art workshop. We will walk into town and return by bus. For this EOTC trip to go ahead we will need 7 parent volunteers. Please contact libyam@kelburnnormal.school.nz if you are able to help us out.

Details of the exhibit we are visiting at the Portrait Gallery are below:

<https://www.nzportraitgallery.org.nz/exhibitions/2026/salome-an-angel-of-history>

2026 Māia Camp at Waimanaaki – Tuesday 3rd to Friday 6th March

Māia Camp will be at Camp Waimanaaki in Riversdale. The camp's primary purpose is to set the stage for the year's learning and establish positive relationships between tamariki.

We have a comprehensive permission form to collect necessary information about your child. We would be grateful if you would please complete this by Term 1 2026!

[Year 7/8 Camp 2026 Permission Form](#)

For all whānau, the requested donation towards the cost of the camp is \$388 per child. You can pay by depositing money into the school bank account, using account # 12 3223 0190001 00. (Please add your child's name and camp as a reference.) You can also pay at the school office, and if you would like to set up a payment plan, please arrange this through the office.

Check Contact Details and Child Permissions

Please take a moment to **check your contact details** on the school app to ensure they are up to date. If you need to make any changes, kindly inform the school office as soon as possible.

Keeping your details current helps us stay connected and ensures you receive important school updates.

Please take a moment to check your child's **permissions** under the school app to ensure they are correct and up to date. If any changes are needed, kindly inform the school office as soon as possible.

Sunhats

A reminder, we are a sun smart school, so all children must have a wide-brim sunhat at school each day in term one, regardless of the weather. Tamariki find it easy to have a hat that can be left at kura.

2026 Stationery packs – available to order online

You can order your 2026 stationery packs from our supplier [Qizzle online](#). Please ensure that these packs are delivered to your home, not the school.

Absences

Please let us know via the school app or absence phone line if your child is going to be absent for any reason, or more than ten minutes late. Your child's teacher may not be able to check their emails and the admin email address may also not be checked in time for the absences, so please follow the school protocol for absences:

- please download our [etap @school app](#) to notify the office of any day to day absences (login details are available from the office):

or via a browser:

[Etap @school caregiver login](#)

For login information and to reset passwords please contact our [office](#).

- or call the office main number [04 475 9351](#) and follow the instructions

For extended periods of leave, please email a letter of explanation to admin@kelburnnormal.school.nz and copy your child's [teacher](#) and/or the principal in.

Looking Ahead Term 1 - dates are subject to change

Week	Date	Event
Week 3	Wed 18 February	Whanake Swimming 12 pm - 2.30 pm
	Thursday 19 February	Māia Tech Session at KWNS 9 am - 12 pm ELL Afternoon Tea and programme sharing @ 2.30 pm
Week 4	Wed 25 Feb - Fri 27 Feb	El Rancho Camp Whānui
	Wednesday 25 Feb	Whanake Swimming 12 pm - 2.30 pm
	Thursday 26 February	Māia Tech Session at KWNS 9 am - 12 pm
	Friday 27 February	School hui hosted by Whanake @ 1.50 pm
Week 5	Tues 3 to Fri 6 March	Māia Camp
	Wed 4 March	Whanake Swimming 12 pm - 2.30 pm
Week 6	Monday 9 March	Hearing and Vision Testing NE & Y7s PTA AGM @ 7 pm in Tupu space
	Wed 11 March	Road Patrol Training 9am to 12 noon Whanake Swimming 12 pm - 2.30 pm
	Thursday 12 March	Māia Tech Session at KWNS 9 am - 12 pm
	Friday 13 March	School hui hosted by Whānui @ 1.50 pm PTA School Picnic 4.30pm-7pm (PP date 20 March)
Week 7	Tuesday 17 March	Māia trip to Portrait Gallery
	Wed 18 March	Whanake Swimming 12 pm - 2.30 pm
	Thursday 19 March	Māia Tech Session at KWNS 9 am - 12 pm New Entrant Chit Chat 5.30pm-6.30pm
Week 8	Monday 23 March	Tupu visit to Marine Centre Tupu Tahī and Tupu Whā
	Tuesday 24 March	Tupu visit to Marine Centre Tupu Toru and Tupu Rua
	Wednesday 25 March	Whanake Swimming 12 pm - 2.30 pm
	Thursday 26 March	International Student and Buddies Trip Wellington Museum School hui @ 1.50 pm hosted by Tupu
	Friday 27 March	Teacher only day - 3 way learning conversations
Week 9	Wednesday 1 April	Whanake Swimming 12 pm - 2.30 pm
	Thursday 2 April	Māia Tech Session at KWNS 9 am - 12 pm Last Day of Term

School Clubs and Ensembles Timetable

Monday	Tuesday	Wednesday	Thursday	Friday
Lyrice – Yrs 6–8 8.30 am – 9.30 am Mahler Room Mrs Anna Sedcole & Mrs Munn	Orchestra – Yrs 4–8 8.20 am – 9.30 am Mahler Room Mrs Katharina Vautier & Mrs Smith	Xylobeats – Yrs 4–6 8.30 am – 9.30 am Mahler Room Mrs Katharina Vautier	Piccolo – Yrs 4–6 8.30 am – 9.30 am Mahler Room Mrs Anna Sedcole & Mr Miller	Little Xylofun Yrs 2–3 9.00 am – 9.30 am Mahler Room Mrs Katharina Vautier
	Code Club – to be advised	Chess Club to be advised	Tūi Choir Yrs 2–3 9.00 am – 9.30 am Hall Mrs Smith	Kapa Haka Yrs 5–8 8.30 am – 9.30 am Hall Matua Henare Parata, Mrs Smith and Ms Rasmussen
	Junior Kapa Haka – Yrs 1–4 1.40 pm – 2.10 pm Hall Mr Jeremy Desmond & Mrs Blair		Eco Club to be advised	

Term Dates 2026

2026	Start Date	End Date	Public Holidays/Teacher only days
Term 1 9 wks	Monday 2 February	Thursday 2 nd April	Friday 6 February - Waitangi Day Friday 27 March - Teacher only Day 3 Way Learning Conversations
Term 2 11 wks	Monday 20 April	Friday 3 July	Friday 24 April - Teacher only Day PLD Maths Curriculum Monday 27 April - ANZAC Day observed Monday 1 June - Kings Birthday
Term 3 10 wks	Monday 20 July	Friday 25 September	Friday 14 August - Teacher only Day 3 Way Learning Conversations Friday 28 August - Teacher only Day PLD Maths Curriculum
Term 4 10 wks	Monday 12 October	Wednesday 16 December - finish at 2pm	Monday 26 October - Labour Day

Phones and Smart Watches



This is a friendly reminder that we strongly recommend that children do not bring phones or smart watches to school. These items are not allowed in the learning spaces, or to be used at all during school hours. If students need to bring these items to school, the best thing is to hand them into the office at the beginning of the day, and collect them as they leave. If the item has the ability to record sound, take photos, message, call, or access the internet, it is classed as a smart watch or phone.



Reminders

School Hui - to help ensure a safe transition at the end of each hui, we kindly ask whānau to either stay in the hall or exit the hall through the side exit doors by the road patrol shed. Please then wait in the playground at your regular pickup spot so all tamariki can use the link to return to the learning spaces to collect their bags and be released from their class on time. In the interests of health and safety, please keep the linkway and doors clear at all times. Thank you for your support and understanding.

Ezlunch orders - Click the [link for an updated menu](#)

Parking - Just a friendly reminder to please follow our parking guidelines during pick-up and drop-off times. If grandparents or friends are collecting your child, we kindly ask that you remind them to park legally and respect the designated parking zones and drop-off areas.

Thank you for helping us keep everyone safe and ensuring a smooth flow of traffic around our school

Parking on Boundary Rd - Please do not park in front of the garages on Boundary Road. We have received complaints from neighbours who regularly have their vehicles blocked in by parents who have parked in front of their garages.

Security Cameras - As mentioned in previous newsletters, following the damage to the shade sail (and subsequent theft of the school bell), the School Board decided to install CCTV cameras on school premises. These cameras have been installed for the purpose of preventing and detecting vandalism and other damage to school property as well as any health and safety issues occurring outside school hours. The cameras do not record during school hours. The Board has now updated the [School's Privacy Policy](#) and has adopted a [Camera Surveillance policy](#). These are available here and I encourage all members of the school community to review these.

Enrolments 2026

If you live in our home zone and have not yet indicated your intention to enrol your child for next year please get in touch and complete an [online enrolment](#). If you know of other in-zone families who may be planning to enrol – please encourage them to get in touch with us. This helps us greatly with planning for the year ahead.

School BBQ

Save the date for the annual Kelburn Normal School BBQ/Picnic on **Friday 13 March 2026 from 4:30-7pm**. Postponement date is 20 March. There will be a bake sale, sausages, burgers, entertainment and for the first time this year, we will be hosting a book fair on the same day. For us to run a successful event, we rely on parent volunteers. Please put your name down to help flip some burgers, donate some baking or help set up/pack down.

https://docs.google.com/spreadsheets/d/1WORI_L-aeBYvotXfsk5301pLu-Yw9dAPy6fL1i4h7LTY/edit?pli=1&gid=0#gid=0

Book Fair

We are calling for donations of children's books for our Book Fair, hosted on the same evening as the annual school BBQ. Please drop off your books at the office by the 9th of March.

AGM Monday 9 March

The PTA Annual General Meeting will be held on Monday 9th of March 2026 at 7pm in Tupu space followed by the PTA meeting. We are looking for new members and welcome you to come along and contribute.

Entertainment Book

Fundraising with Entertainment

Your purchase of an Entertainment Membership contributes to funds for the benefit of KNS and our tamariki. Help us achieve our goal by sharing this link with your friends and family. Thanks so much for your support!

It's great that your child is doing road patrol next term. Can you help them out?

We are seeking **parent helpers** to supervise next term's student road patrollers.

- Road patrol duty is:
- 30 minutes*
 - once a week
 - before or after school

Join the **friendly team** of parent volunteers who assist in keeping our children safe. (cover is available if you have another commitment during a normal shift)

This is a great way to **be seen** helping the school community, and saves the school around \$9,000 annually.

Please text Ginni on 027 823 8056 if you are able to help.

Morning duty = 8:20am - 8:50am. Afternoon duty =

Kelburn Normal house shirts for sale



The PTA is organising another run of micromesh school t-shirts. Great for cross-country and house events.

Available in Kelburn's house colours:

Rata (red)

Ngaio (green)

Rimu (blue)

Kowhai (yellow)

Sizes 4-16

Price: \$23 each



**Orders close Monday
2 March 2026**

How to order:

- 1) Fill out your child's details on the order form
<https://forms.gle/ZbwXG8niktpgiN7c9>
- 2) Arrange payment of \$23 to the following account with your child's name and room as reference (eg Tupu Tahu)
Account name: **Kelburn Normal School PTA**
Account number: **12-3140-0240253-00**

If you are unsure of your child's House, it is listed in the Etap school app under "My Child - other details"



Kelly Club Notice

Kelly Club is about having fun doing interesting things with your friends & making new friends too! Our programmes are packed with activities; play sports & games, bake & cook, learn new crafts, do your homework or just relax and play. We offer After School Care every day of school term and Holiday Programmes during the school holidays too.

Kelly Club programmes at Kelburn Normal School can be searched [here](#),

or you can contact Kelly Club directly:

Phone: [021 744 636](tel:021744636)

Email: kelburnnormal@kellyclub.co.nz

- Visit: www.kellyclub.co.nz
 - e-mail: kelburnnormal@kellyclub.co.nz
- or just pop into Kelly Club any day after school.

Kelly Sports



TIP OFF 2026 - Wednesday's from 3.05pm-4.05pm

The New Year is underway so let's JUMP in with a Kelly Sports Summer Multi Sport Programme! Come and try some new sports, sharpen some existing skills!

This weekly programme gives children skills and confidence in a fun and enjoyable environment. It also encourages their enthusiasm for sport and the life skills that such involvement brings - giving them confidence to join sports clubs in the future!

For term 1 the sports we are focussing on are:

Basketball, Football, Ultimate Frisbee, Rippa Rugby (2 weeks of each).

Classes start Wednesday 11 February 2026 and runs for 8 weeks

Go to www.kellysports.co.nz

Community Notices



These are provided as a service to the community and do not necessarily reflect the policies and practices of the school - click the [link](#) to view school notices.

Upland Road – Access Path Improvement and Renewals

Dear residents

This is to inform that the proposed completion date has been extended as part of the Access Path renewal works started last year, we will be renewing existing footbridge and retaining wall assets that supports the access path between #148 Upland Road and #137 Glenmore Street, Kelburn. This work involves the replacement of bridge components, replacement of existing retaining walls with new timber walls, installation of new safety fencing and associated surface drainage improvement. Work is planned for completion by **2nd April 2026**.

Details

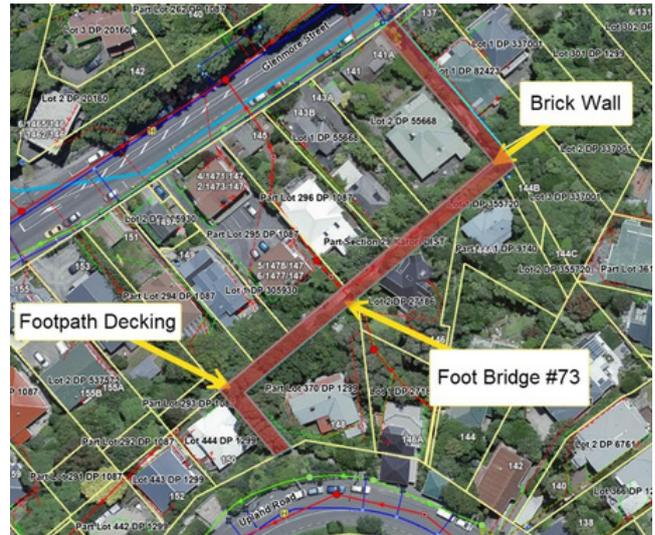
Upland Road – Access Path, Kelburn
Wellington City Council has contracted **1 Geo Limited** to do this work.

Date: Works start on Monday 24th November 2025

Timings: Monday to Saturday between 7am- 6pm.

Completion: Thursday 2nd April 2026.

The footpath will be closed with residents access only.



Traffic Management

During construction, traffic management will be operational around the worksite and nearby staging area. A full closure of the pedestrian access path will be required between #148 Upland Road and #137 Glenmore Street for the duration of the project. Resident access will be maintained. The access path will be re-opened to the public over the Christmas break. On occasion work may vary outside of the specified timings (night & weekends), in these cases every step will be taken to minimize impact to the public.

Please note – Any vehicles obstructing work areas or traffic may be towed to a nearby area.



Weather

In the event of unsuitable weather or other unforeseen circumstances, the work may be postponed.



Neighbours / Local Residence

Please stand back from the action, follow the directions of workers, warn children about the potential dangers, and keep your pets away from the worksite. There will be cones and barriers, and surfaces may be uneven. If you are walking in this area, please take extra care to avoid potential trip hazards, particularly when it's dark.

Construction work can be disruptive for residents and/or businesses – please bear with us. We will be doing all we can to minimise the impact on your household and/or business. Thank you for your cooperation and patience throughout this project.

To avoid trekking dirt, bitumen or other materials inside, please try to not walk on open or recently sealed surfaces. If you needed to, please check, or remove your shoes before going inside or getting into vehicles.



Contact us

We understand that this work will be disruptive for residents and please contact us if you have any questions or concerns. For construction-related questions, please contact Ross Weymouth, 1 Geo Limited on 021 320 0727. Point of contact for the Project is Miki Schmidt, Transport Structures Team, Wellington City Council Transport.Structures@wcc.govt.nz. See more details on our projects at wellington.govt.nz/projects.