



2018 Donation/Activity Refund

2018 donations paid (either a general donation or for a curriculum activity), have been credited to your school account and shown on your student statement. So that we can transfer a refund to your bank account or confirm your donation, please complete the following form as soon as possible and return it by email to tinag@kelburnnormal.school.nz or a signed hard copy to the office.

Parent/caregiver name:

Name of child/ren:

| Payment description | Refund Tick box | Donate Tick box | Amount (If different to statement) |
|---------------------|--------------------|--------------------|---------------------------------------|
| General Donation | | | |
| Camps | | | |
| Activities | | | |

Bank account details for reimbursement

Name of account:

Account number:

By signing this form, you confirm that you made the payment and that reimbursement should be made to the bank account provided above.

Parent/caregiver signature:

(If you don't want to sign this electronically, you can print this form and return a hard copy to the office.)

Date:

Note: Refunds are not available for payments made in 2018 for 2017 activities or donations. Please allow several weeks for processing of any refunds. If you have any queries please contact Tina Gates at tinag@kelburnnormal.school.nz

Office use only

| | | | |
|------|-------------|------|------|
| Code | Spreadsheet | Etap | Bank |
|------|-------------|------|------|