

**KELBURN NORMAL SCHOOL  
RECEIPTS AND PAYMENTS SUMMARY  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Income</b>					
Government Grants	103,908	561,972	565,300	3,328	99
Other Income	5,513	35,355	48,400	13,045	73
<b>TOTAL INCOME</b>	<b>109,421</b>	<b>597,327</b>	<b>613,700</b>	<b>16,373</b>	<b>97</b>
<b>Expenses</b>					
Curriculum	3,005	44,183	66,950	22,767	66
Administration	9,025	94,989	114,900	19,911	83
Property	6,988	96,675	96,200	-475	100
Personnel	14,897	228,618	286,000	57,382	80
Long Term	83,717	266,597	189,000	-77,597	141
Depreciation	71,632	71,632	-	-71,632	-
<b>TOTAL EXPENSES</b>	<b>189,264</b>	<b>802,694</b>	<b>753,050</b>	<b>-49,644</b>	<b>107</b>
<b>INCOME LESS EXPENSES (EXCLUDES ACT/TR &amp; INT. STUDENTS)</b>	<b>-79,843</b>	<b>-205,367</b>	<b>-139,350</b>	<b>66,017</b>	<b>147</b>
<b>TOTAL ACTIVITIES/TRADING</b>	<b>-4,814</b>	<b>-78,138</b>	<b>-88,350</b>	<b>-10,212</b>	<b>88</b>
<b>TOTAL INTERNATIONAL STUDENTS</b>	<b>-1,014</b>	<b>23,217</b>	<b>100,000</b>	<b>76,783</b>	<b>23</b>
<b>INCOME LESS EXPENSES</b>	<b>-85,671</b>	<b>-260,288</b>	<b>-127,700</b>	<b>132,588</b>	<b>204</b>
<b>TOTAL MOE CAPITAL WORKS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**KELBURN NORMAL SCHOOL  
INCOME  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Government Grant Income</b>					
101 Operations Grant	103,899	410,518	404,000	-6,518	102
103 MOE Furniture & Equip	-	138,750	139,000	250	100
104 MOE ESOL/NESB Grant	-	12,500	11,300	-1,200	111
111 Non-MOE Govt Income	-	-	6,000	6,000	-
113 MOE Other	9	204	5,000	4,796	4
<b>Total Grants</b>	<b>103,908</b>	<b>561,972</b>	<b>565,300</b>	<b>3,328</b>	<b>99</b>
<b>Other Income</b>					
117 PTA - Tagged to Assets (610)	-	-	-	-	-
118 Donations from Parents	-380	939	-	-939	-
119 Donations from PTA	-	1,760	4,000	2,240	44
120 Donations Other	1,585	3,005	2,800	-205	107
125 Interest	543	9,092	16,300	7,208	56
130 Other Income	2,261	8,381	5,300	-3,081	158
131 Hire Hall/Rooms	1,504	12,178	20,000	7,822	61
<b>Total Other Income</b>	<b>5,513</b>	<b>35,355</b>	<b>48,400</b>	<b>13,045</b>	<b>73</b>
<b>TOTAL INCOME</b>	<b>109,421</b>	<b>597,327</b>	<b>613,700</b>	<b>16,373</b>	<b>97</b>

**KELBURN NORMAL SCHOOL  
CURRICULUM  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Curriculum Expenses</b>					
201 Art/Craft	-	4,649	5,000	351	93
203 Assessment	987	2,246	1,000	-1,246	225
204 Classroom Consumables	146	3,406	5,000	1,594	68
208 Discovery Time - Juniors	-	1,570	1,500	-70	105
209 Discovery Time - Lower Middle	-	1,397	1,300	-97	107
211 English	-	88	750	662	12
215 Equipment (Assets < \$1000)	-	129	500	371	26
220 Kiwi Sports	-	2,904	4,000	1,096	73
221 Library Consumables/Software	-	1,123	2,500	1,377	45
230 Maths - Junior	85	946	1,000	54	95
229 Maths - Lower Middle	301	849	1,000	151	85
231 Maths - Upper Middle	-	152	1,000	848	15
232 Maths - Senior	-	44	1,000	956	4
233 Music	830	4,540	7,000	2,460	65
242 PE / Health	-	762	3,700	2,938	21
243 PE Travel	-	1,562	4,200	2,638	37
250 Reading - Junior	-	2,992	3,000	8	100
251 Reading - Year 3/4	301	2,306	2,500	194	92
252 Reading - Year 5/6	-	216	2,500	2,284	9
254 Reading - Senior	-	2,180	2,500	320	87
260 Science	-	258	1,000	742	26
261 Learning Languages	-	130	300	170	43
262 Social Science	-	24	1,000	976	2
263 Special Needs	-	-	500	500	-
Room Charges	112	2,985	3,200	215	93
270 Technicraft	-	978	1,500	522	65
271 Technology	-	-	1,500	1,500	-
273 Tikanga Maori	-	39	500	461	8
274 Kapa Haka	243	5,708	6,500	792	88
<b>TOTAL CURRICULUM EXPENSES</b>	<b>3,005</b>	<b>44,183</b>	<b>66,950</b>	<b>22,767</b>	<b>66</b>

**KELBURN NORMAL SCHOOL  
ADMINISTRATION  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Administration Expenses</b>					
401 Accounting Fees	725	7,250	8,700	1,450	83
402 Advertising	-	415	1,000	585	42
403 Audit Fees	-	-	4,000	4,000	-
405 Bank Fees	79	922	1,100	178	84
406 BOT Fees	-	-	3,600	3,600	-
407 BOT Election	-	-	200	200	-
409 BOT Other	-	74	3,500	3,426	2
417 Equipment (Assets <\$1000)	1,075	3,356	2,700	-656	124
420 General	253	14,880	2,700	-12,180	551
421 Gifts and Presentations	-	262	1,100	838	24
423 ICT Consumables	-	3,586	5,400	1,814	66
424 ICT Network Costs	-	16,482	16,000	-482	103
425 Insurance	-	7,244	7,100	-144	102
429 Laptop Leases	429	4,349	4,400	51	99
431 Medical	-	1,114	1,100	-14	101
433 Photocopier Paper	-	1,908	2,400	492	80
435 Photocopier Service	4,216	18,543	20,000	1,457	93
436 Postage/Courier	-	128	300	172	43
438 Professional Assoc & Subs	573	3,585	4,100	515	87
439 Principals Expense	-	588	1,200	612	49
441 Recruitment Expenses	-	43	500	457	9
443 Staff Amenities	299	2,938	3,700	762	79
445 Stationery/Consumables Admin	65	226	1,400	1,174	16
455 Teacher Registration	-	96	100	4	96
460 Telephone/Communication	996	5,567	6,400	833	87
470 Website Design & Build	-	300	11,000	10,700	3
475 WCC Parking Fees	315	1,133	1,200	67	94
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>9,025</b>	<b>94,989</b>	<b>114,900</b>	<b>19,911</b>	<b>83</b>

**KELBURN NORMAL SCHOOL  
STAFF  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Staff Expenses</b>					
501 ACC Levies	-	1,094	900	-194	122
505 Admin & Ancillary Staff Wages	8,027	83,476	110,000	26,524	76
510 BOT Teacher	-	25,219	19,500	-5,719	129
515 Caretaker Wages	2,204	22,373	40,000	17,627	56
530 Relief Teachers	426	34,548	40,000	5,452	86
531 Relief Teachers - Non-Payroll	-	1,185	-	-1,185	-
535 Special Education Wages	3,554	44,357	56,000	11,643	79
545 Staff Professional Development	398	14,136	17,000	2,864	83
561 Travel - Staff	288	2,230	2,600	370	86
<b>TOTAL STAFF EXPENSES</b>	<b>14,897</b>	<b>228,618</b>	<b>286,000</b>	<b>57,382</b>	<b>80</b>

**KELBURN NORMAL SCHOOL  
PROPERTY  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Property Expenses</b>					
305 Cleaning Consumables	170	5,162	4,500	-662	115
306 Cleaning Contract	3,114	36,067	47,600	11,533	76
312 Heat & Light	3,255	29,733	20,000	-9,733	149
313 Heat & Light - VRC	-	-	1,900	1,900	-
331 Mowing	17	551	600	49	92
351 R & M - Buildings	282	9,050	5,000	-4,050	181
352 Rates	-	3,668	4,700	1,032	78
354 Rubbish	-	2,939	3,000	61	98
355 Security	150	5,488	2,400	-3,088	229
380 Vandalism	-	-	900	900	-
385 Water	-	4,017	5,600	1,583	72
<b>TOTAL PROPERTY EXPENSES</b>	<b>6,988</b>	<b>96,675</b>	<b>96,200</b>	<b>-475</b>	<b>100</b>

**KELBURN NORMAL SCHOOL  
LONG TERM ITEMS  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b><i>Long Term Item Expenses</i></b>					
601 Loss on Disposal of Assets	83,717	83,717	-	-83,717	-
610 Assets ( > \$1000)	-	2,389	49,000	46,611	5
611 Assets- Furn.Grant >\$1000	-	103,150	139,000	35,850	74
612 Assets-Computer Equip >\$1000	-	75,525	-	-75,525	-
615 Library Books	-	1,816	1,000	-816	182
625 Cyclical Maintenance	-	-	-	-	-
<b>TOTAL LONG TERM ITEM EXPENSES</b>	<b>83,717</b>	<b>266,597</b>	<b>189,000</b>	<b>-77,597</b>	<b>141</b>

**KELBURN NORMAL SCHOOL  
ACTIVITIES/TRADING  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Activities</b>					
155 Activities Income	-	10,546	-	-10,546	-
495 Activities Expenses	239	15,549	1,750	-13,799	889
<b>Total Activities</b>	<b>-239</b>	<b>-5,003</b>	<b>-1,750</b>	<b>3,253</b>	<b>286</b>
<b>Book Club</b>					
142 Book Club Income	-	731	-	-731	-
482 Book Club Expense	731	731	600	-131	122
<b>Total Book Club</b>	<b>-731</b>	<b>-</b>	<b>-600</b>	<b>-600</b>	<b>-</b>
<b>Camp Year 5/6</b>					
143 Camp Year 5/6 Income	-260	7,715	-	-7,715	-
483 Camp Year 5/6 Expense	-	17,665	20,000	2,335	88
<b>Total Camp Year 5/6</b>	<b>-260</b>	<b>-9,950</b>	<b>-20,000</b>	<b>-10,050</b>	<b>50</b>
<b>Camp Year 7/8</b>					
144 Camp Year 7/8 Income	-395	9,622	-	-9,622	-
484 Camp Year 7/8 Expense	-	30,140	32,000	1,860	94
<b>Total Camp Year 7/8</b>	<b>-395</b>	<b>-20,518</b>	<b>-32,000</b>	<b>-11,482</b>	<b>64</b>
<b>Chess Club</b>					
145 Chess Club Income	-	-	-	-	-
485 Chess Club Expense	-	-	-	-	-
<b>Total Chess Club</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Childrens Crossing</b>					
165 Childrens Crossing Income	-	-	-	-	-
650 Childrens Crossing Expense	-	-	-	-	-
<b>Total Children Crossing</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Clay Club</b>					
146 Clay Club Income	-	-	-	-	-
486 Clay Club Expense	-	-	-	-	-
<b>Total Clay Club</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Dinner</b>					
147 Dinner Income	-	-	-	-	-
487 Dinner Expense	-	-	-	-	-
<b>Total Dinner</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fundraising</b>					
160 Fundraising Income	-	-	-	-	-
479 Fundraising Expense	-	-	-	-	-
<b>Total Fundraising</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



**KELBURN NORMAL SCHOOL  
ACTIVITIES/TRADING  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Kapa Haka Club</b>					
152 Kapa Haka Club Income	-	-	-	-	-
492 Kapa Haka Club Expense	-	-	-	-	-
<b>Total Kapa Haka Club</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Mathletics</b>					
654 Mathletics Income	-26	150	-	-150	-
655 Mathletics Expense	-	5,974	-	-5,974	-
<b>Total Mathletics</b>	<b>-26</b>	<b>-5,824</b>	<b>-</b>	<b>5,824</b>	<b>-</b>
<b>Personal/Staff Account</b>					
164 Personal/Staff Income	-	510	-	-510	-
447 Personal/Staff Expenses	-	510	-	-510	-
<b>Total Personal/Trading</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Production</b>					
149 Production Income	-	-	-	-	-
489 Production Expense	-	-	-	-	-
<b>Total Production</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>School Centenary</b>					
167 School Centenary Income	-	540	-	-540	-
449 School Centenary Expense	-	-	-	-	-
<b>Total School Centenary</b>	<b>-</b>	<b>540</b>	<b>-</b>	<b>-540</b>	<b>-</b>
<b>Sports</b>					
150 Sports Income	-	466	-	-466	-
490 Sports Expense	-	357	2,000	1,643	18
<b>Total Sports</b>	<b>-</b>	<b>109</b>	<b>-2,000</b>	<b>-2,109</b>	<b>-5</b>
<b>School Clothing</b>					
656 School Clothing Income	339	1,638	-	-1,638	-
657 School Clothing Expense	-	933	-	-933	-
<b>Total School Clothing</b>	<b>339</b>	<b>705</b>	<b>-</b>	<b>-705</b>	<b>-</b>
<b>Stationery</b>					
151 Stationery Income	46	1,611	-	-1,611	-
491 Stationery Expense	43	669	-	-669	-
<b>Total Stationery</b>	<b>3</b>	<b>942</b>	<b>-</b>	<b>-942</b>	<b>-</b>
<b>Student Council</b>					
154 Student Council Income	-	343	-	-343	-
494 Student Council Expense	-	864	-	-864	-
<b>Total Student Council</b>	<b>-</b>	<b>-521</b>	<b>-</b>	<b>521</b>	<b>-</b>

**KELBURN NORMAL SCHOOL  
ACTIVITIES/TRADING  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018**

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>Newlands Tech (Students)</b>					
166 Newlands Tech Income	-	52	-	-52	-
651 Newlands Tech Expense	-	2,962	4,500	1,538	66
<b>Total Newlands Tech</b>	<b>-</b>	<b>-2,910</b>	<b>-4,500</b>	<b>-1,590</b>	<b>65</b>
<b>Trips Junior</b>					
156 Trips Junior Income	-	202	-	-202	-
496 Trips Junior Expense	278	4,922	6,500	1,578	76
<b>Total Trips Junior</b>	<b>-278</b>	<b>-4,720</b>	<b>-6,500</b>	<b>-1,780</b>	<b>73</b>
<b>Trips Lower Middle</b>					
157 Trips Lower Middle Income	-40	487	-	-487	-
497 Trips Lower Middle Expense	2,574	13,545	9,500	-4,045	143
<b>Total Trips Lower Middle</b>	<b>-2,614</b>	<b>-13,058</b>	<b>-9,500</b>	<b>3,558</b>	<b>137</b>
<b>Trips Upper Middle</b>					
153 Trips Upper Middle Income	-	17	-	-17	-
493 Trips Upper Middle Expense	613	13,397	6,500	-6,897	206
<b>Total Trips Upper Middle</b>	<b>-613</b>	<b>-13,380</b>	<b>-6,500</b>	<b>6,880</b>	<b>206</b>
<b>Trips Senior</b>					
158 Trips Senior Income	-	24	-	-24	-
498 Trips Senior Expense	-	2,737	5,000	2,263	55
<b>Total Trips Senior</b>	<b>-</b>	<b>-2,713</b>	<b>-5,000</b>	<b>-2,287</b>	<b>54</b>
<b>West Zone</b>					
159 West Zone Income	-	-	-	-	-
499 West Zone Expense	-	1,837	-	-1,837	-
<b>Total West Zone</b>	<b>-</b>	<b>-1,837</b>	<b>-</b>	<b>1,837</b>	<b>-</b>
<b>TOTAL ACTIVITIES / TRADING</b>	<b>-4,814</b>	<b>-78,138</b>	<b>-88,350</b>	<b>-10,212</b>	<b>88</b>
<b>TOTAL EXPENSES</b>	<b>189,264</b>	<b>802,694</b>	<b>753,050</b>	<b>-49,644</b>	<b>107</b>
<b>TOTAL INCOME LESS EXPENSES</b>	<b>-85,671</b>	<b>-260,288</b>	<b>-127,700</b>	<b>132,588</b>	<b>204</b>

KELBURN NORMAL SCHOOL  
INTERNATIONAL STUDENTS  
FOR 10 MONTHS, 1ST JANUARY 2018 TO 31ST OCTOBER 2018

	This Period	This Year To Date	Budget For Year	Budget Remaining	% Used Year Budget
	\$	\$	\$	\$	
<b>International Students</b>					
141 International Students Income	-	73,118	155,000	81,882	47
<b>Total Int. Students Income</b>	<b>-</b>	<b>73,118</b>	<b>155,000</b>	<b>81,882</b>	<b>47</b>
576 Consumables	114	843	1,000	157	84
578 Commissions	900	6,136	10,000	3,864	61
580 Prof. Develop.( Int. Stdnts)	-	1,170	-	-1,170	-
581 Subscript. - (Int.Stdnts)	-	-	-	-	-
582 Levy	-	-	3,000	3,000	-
584 Marketing	-	3,274	2,000	-1,274	164
586 Trips	-	406	1,000	594	41
523 International Students Staff	-	38,072	38,000	-72	100
<b>Total Int. Students Expense</b>	<b>1,014</b>	<b>49,901</b>	<b>55,000</b>	<b>5,099</b>	<b>91</b>
<b>TOTAL INTERNATIONAL STUDENTS</b>	<b>-1,014</b>	<b>23,217</b>	<b>100,000</b>	<b>76,783</b>	<b>23</b>

**KELBURN NORMAL SCHOOL  
STATEMENT OF FINANCIAL POSITION  
AS AT 31ST OCTOBER 2018**

	This Year \$	Last Year \$
<b>Current Assets</b>		
Cash & Cash Equivalents	483,245	304,039
Accounts Receivable	-	2,167
Prepayments	-	12,027
Investments	-	406,062
	<b>483,245</b>	<b>724,295</b>
<b>Current Liabilities</b>		
Accounts Payable	13,186	29,567
GST Payable	1,730	10,941
Revenue Received in Advance	33,000	24,000
Finance Lease Liability	18,495	18,495
	<b>66,411</b>	<b>83,003</b>
<b>Working Capital Surplus (Deficit)</b>	<b>416,834</b>	<b>641,292</b>
<b>Non-Current Assets</b>		
Property, Plant & Equipment	217,129	352,716
	<b>217,129</b>	<b>352,716</b>
<b>Non-Current Liabilities</b>		
Cyclical Maintenance Provision	67,500	67,500
Finance Lease Liability	16,993	24,739
	<b>84,493</b>	<b>92,239</b>
<b>Net Assets</b>	<b>549,470</b>	<b>901,769</b>
<b>Equity</b>	<b>549,470</b>	<b>901,769</b>







